

Job Description

Role: **Fee Earner**

Department: **Clinical Negligence**

Overview

We are looking for a fee earner to join our expanding Clinical Negligence department, based in Newcastle. The ideal candidate will be expected to have previous clinical negligence experience and will be expected to work as part of a team advising our clients on all aspects of clinical negligence matters.

Role & Responsibilities

The successful candidate will be required to:

- Undertake all aspects of case work, including liability, causation and quantum investigations.
- Adhere to procedural and funding guidelines and limits.
- Develop an understanding of medical issues and how to investigate and apply these to the law in the best interest of the client.
- Develop an understanding of quality management standards (including risk assessment, funding arrangements/guidelines and the firm's in-house procedures) and financial management of files (WIP, disbursements, billing and profitability).
- Become professionally responsible for all aspects of your job to include compliance with the Solicitors Regulation Authority Code of Conduct as well as the quality of your own legal work, administration and financial performance.
- Contribute to the departments and firms marketing efforts identifying and developing new potential sources of referral, maintaining and developing links with existing introducers of work and raising your own, the departments and the firm's profile.

Candidate Requirements

- Minimum of 1 years' experience in clinical negligence fee earning, contributing in moderately complex cases and of running smaller cases more autonomously.
- A good knowledge of legal concepts, good drafting skills.
- A strong understanding of core liability, causation, consent and quantum issues.
- Knowledge of legal procedure including issue and service of proceedings, directions timetables, ADR and trial Experience in obtaining factual and expert evidence.
- Experience of drafting simple schedules of loss Ability to liaise with Counsel and experts appropriately and professionally.
- Good client care skills & excellent attention to detail

- IT literate in MS Office and knowledge of time recording software.
- Strong organisational skills and ability to prioritise.

Candidate Attributes

- Team player with a positive, enthusiastic, conscientious and pro-active approach.
- Ability to cope with conflicting demands and meet deadlines.
- Communicates effectively at all levels, both verbally and written.
- Ability to demonstrate behaviour in keeping with the firm's core values.

About TRUE

Recognised by the Legal 500 and with over 25 years' experience, we are regarded as one of **the top specialised Law Firms in the UK**. We're committed members of the Association for Personal Injury Lawyers and a dedicated law firm for Headway (The Brain Injury Association).

Across our two offices (Newcastle & Birmingham) our experienced solicitors and their talented teams focus on obtaining compensation for clients who have suffered from: personal injury, medical negligence or financial mis-selling. We also have our dedicated residential conveyancing team helping those buying, selling or re-mortgaging their homes, and a fantastic strategic support network comprising HR, Marketing & Business Development, Finance and Compliance. We're also delighted to share that we are rated 'Excellent' on Trustpilot by our clients.

TRUE Perks

We're proud to offer our employees:

- Performance based **Bonus Scheme**
- **Hybrid working** (office & home working)
- **23 days holiday, plus Bank Holidays** per annum. Holiday allowance increases yearly up to 25 days.
- **Holiday Purchase Scheme** (You can buy up to 1 week's annual leave).
- **Death in Service** following 1 years' service.
- Auto-enrolment **Company Pension**
- **Travel to work schemes**; Bike to Work Scheme, Public Transport Pass Scheme.

To apply, email your CV and covering letter: **HR@true.co.uk**

